



4721 Colac-Ballarat Road, Napoleons, Victoria 3352

Phone: 03 5342 0414

[napoleons.ps@education.vic.gov.au](mailto:napoleons.ps@education.vic.gov.au)

## 2021 PARENT PAYMENT INFORMATION

Dear Parents/Guardians,

Napoleons Primary School is looking forward to another great year of teaching and learning and would like to advise you of Napoleons Primary School's parent payment arrangements for 2021.

Please find the fee schedule for Prep-Year 6 attached. Please complete this form and return to the school by **18<sup>th</sup> December 2020** so the school can prepare accordingly.

Napoleons Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

### Financial Support for Families

Napoleons Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sue Izard

Ph: 03 5342 0414 | Email: [Susan.Izard@education.vic.gov.au](mailto:Susan.Izard@education.vic.gov.au)

### Payment Methods

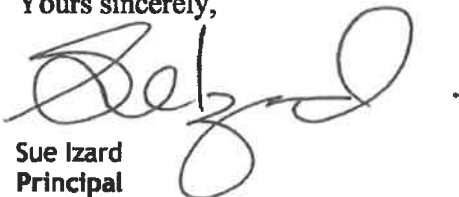
- Cash
- Cheque
- Bpay

### Refunds

The Principal will take in to consideration the circumstances for the request and will address all refunds requests.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,



Sue Izard  
Principal



John Mewett  
School Council President

# Parent Payments Policy

## One page overview

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments

#### Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

#### Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

#### Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.

from parents under three categories:

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

## Fee schedule – Prep-Year 6

Family Name: \_\_\_\_\_

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Napoleons Primary School also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school by **18<sup>th</sup> December 2020** so the school can prepare accordingly.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items – Per Child	Amount
Art Resources – Art Program Materials	
Resilience Project – Resilience project workbook	\$0.00
Digital Learning Resources – Electronic subscriptions/apps	
<b>TOTAL</b>	<b>\$0.00</b>

*Attached is a booklist that guides you on the everyday items that your child will use in the classroom. Please indicate which items you would like to purchase on the attached booklist.*

### Optional Items

Napoleons Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below:

Optional Items – Per Child		Amount
Swimming Program – Entry and travel costs for 10 lessons (indicative cost)	\$90.00	\$
Term 1 excursions*	\$20.00	\$
Term 2 excursions*	\$20.00	\$
Term 3 excursions*	\$20.00	\$
Term 4 excursions*	\$20.00	\$
Years 2-3 camp*	\$150.00	\$
Years 4-6 camp*	\$300.00	\$
<b>TOTAL</b>		<b>\$</b>

*\* Please note that excursion & camp costs are estimates only, excursions will be invoiced as they arise.*

### Voluntary Contributions

Napoleons Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family			Amount
General Contribution	No	\$10	\$20	\$50	\$
Grounds Beautification	No	\$10	\$20	\$50	\$
School assistance fund**	No	\$10	\$20	\$50	\$
<b>TOTAL</b>					<b>\$</b>

*\*\* This fund is to provide essential education items or Optional Items for families at our school unable to purchase these items due to demonstrated financial hardship. Your contribution helps to ensure that all our students have the items they need for school and have the option of attending school camps and excursions.*

