

## 2023 PARENT PAYMENT INFORMATION

Dear parent/guardian,

Napoleons Primary School is looking forward to another great year of teaching and learning and would like to advise you of Napoleons Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support will allow us to enhance digital learning opportunities and maintain our Library and Grounds.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Sue Izard  
**Principal**

Brodie Fairall  
**School Council President**

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Year F-6 classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>Classroom Libraries/Readers</li> </ul>	\$5
Year F-6 Online Subscriptions <ul style="list-style-type: none"> <li>Essential Assessment</li> <li>Reading Eggs</li> <li>ABC YA</li> </ul>	\$45
Year F-6 ICT Devices – provision and upkeep of devices from the shared classroom sets	\$10
Year F-6 Printing and photocopying of worksheets and learning materials	\$5
<b>Total Curriculum Contributions</b>	<b>\$65</b>
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
School Sports Victoria membership	\$2
Student and parent communication tools – GradeXpert	\$10
First aid equipment	\$5
School grounds maintenance and improvements	\$10
<b>Total Other Contributions</b>	<b>\$27</b>

### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from [Campion Education](#) for your child to individually own and use.

### **Extra-Curricular Items and Activities**

Napoleons Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
Optional Year F-6 Linton Sports Day – entry and transport	\$20
Optional Year F-6 Swimming – entry and transport	\$60
Optional Year F-3 Gymnastics – entry and transport	\$70
Optional Year 4-6 Cross Country & Winter Sports – entry and transport	\$40
Optional Year F-1 school sleepover *	\$10
Optional Year 2-3 school camp *	\$200
Optional Year 4-6 school camp *	\$400
Optional Year 6 Jumper	\$50
Optional Year 6 Graduation Signature Item	\$14
<b>Total Extra-Curricular Items and Activities</b>	

### Financial Support for Families

Napoleons Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sue Izard

Ph: 03 5342 0414 | Email: Susan.Izard@education.vic.gov.au

**Total – Family Name:** \_\_\_\_\_

Category	Totals
Curriculum Contributions	\$
Other Contributions <i>(Non-tax deductible)</i>	\$
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

**Payment methods**

- Cash
- Cheque
- Bpay
- EFTPOS

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.